

**CSB General Meeting Minutes**  
**April 28, 2021 (Via Zoom)**  
**Minutes prepared by Sherry Simon**

- I. Call to Order – Amie’e Valenzuela-Altomare @ 7:09
  - a. CSB Board Members introduced: Amie’e Valenzuela-Altomare, Sherry Simon, Kate Conchuratt, Jennifer Shinyeda, Michele Dexter, Erin Northrup, Nicole McCabe, Lisa Knox, Sarah Fogleman, James Jones
  - b. Reminder of the election process and to register after member elections
- II. Approval of February 9, 2021 General Board Meeting minutes
  - i. Motion to approve by Sarah Fogleman, seconded by Michelle Dexter, approved unanimously.
- III. Election of CSB Board via jotform
- IV. Financial Matters
  - a. Lisa Knox presented the finances – see attached Budget vs. Actual report
  - b. Be conservative and budget for 2% for the pro-rata share
  - c. Centralized accounting will be deducted automatically
  - d. James Jones, treasurer, was introduced – he presented the Midfirst centralized banking slideshow and answered questions that came through the chat (see attached for chat questions)
- V. New Business
  - a. 2021-2022 Board member vote. All nine current board members were voted back in using the online jotform voting. Sherry Simon moved to accept the votes and Jenn Shinyeda seconded the motion. Approved unanimously.
  - b. Kara Brun-Garcia has been appointed from the district into a CSB role at the district, assisting Lisa Knox with financial matter/taxes, etc.
- VI. Old Business – none at this time
- VII. Sarah Fogleman moved to adjourn the meeting. Michelle Dexter seconded the motion. Meeting was adjourned at 8:39 PM

16 Total Chat Questions Asked in Chat Room:

Q1: Will that 1.7% rate stay the same for 2021/2022? We will need to know for own budgeting?

Q2: when will this roll out?

Q3: Copy of PowerPoint request

Q4: “ “

Q5: When will the debit cards be disabled for those already @ MidFirst?

Q6: Is participation in this hybrid centralized model mandatory?

Q7: No longer need QuickBooks?

Q8: Use of Venmo allowed?

Q9: Will a meeting or training, etc or detailed information for Treasurers on this process be available?

Q10: For current accounts with/Chase, when will our transition to MidFirst begin?

Q11: What is the process to get officer signatures for deposits & expenses? Online? Paper forms?

Q12: We currently have 2 accounts, one PTO & one (school/teacher) acct. Will we be able to keep two accounts?

Q13: How many signers are you recommending for the new account?

Q14: Will each group be able to choose when the club moves to MidFirst?

Q15: We currently have a checking and savings account, will we have this as well?

Q16: How much training time for treasurers?

Q17: Our treasurer is a CPA, any chance trainings can be after May 15th tax date?