

Chandler School Boosters General Meeting
Wednesday, September 1, 2021
Meeting via Zoom
Minutes prepared by Jessy Wallace

Call to order

Called to order at 7:01pm by Amiee Valenzuela-Altomare

Introduction

Amiee introduced CSB board members and staff.

Keystone Law Firm

Michelle Dexter and Francisco Sirvent from Keystone Law Firm presented check to CSB for \$1,165.

Approval of April 2021 Minutes

Minutes were presented on the screen to review for the April 28, 2021 CSB General Meeting. Motion to approve the minutes as presented: Sarah Fogelman. 2nd the motion: Kate Conchuratt. Minutes approved with no opposed.

Financial Report & Budget Approval

James Jones reviewed the proposed 2021/2022 CSB budget

Question: Is there a best practice amount to have as a start up to roll over to the next school year? There is no rule about how much money has to roll over.

Motion to approve the CSB proposed budget for 2021/2022: Nicole McCabe. 2nd the motion: Kate Conchuratt. Budget approved with no opposed.

RunPTO Update

James Jones discussed the history of converting to RunPTO.

Q & A:

- What is RunPTO? RunPTO is a management suite with directory, online store, finance management, web page builder, calendar, all in one place.
- Is Run PTO free to the member groups? CSB's budget includes RunPTO licensing fees. You will not be billed separately for RunPTO; the fees are included as part of your pro-rata share.
- Can our group use RevTrak until we switch to RunPTO? CSB will add your group be one of the next ones converted to RunPTO, provided your bank account is active at MidFirst.
- Our PTO was told we are not allowed to have a student directory? Parents can choose to sign up on RunPTO.
- Is every PTO/booster going to be required to be on RunPTO? Yes.
- Will CSB be able to pull our annual reports directly? Yes

MidFirst Update

Jenn Shinyeda presented an update on MidFirst Banking.

Q&A:

- Why do we need both debit and credit card? Debit card allows ATM access. Credit cards offer more protection.
- Is there a rule of thumb for credit cards? Each group is different. Credit card is more secure.
- What are the fees with MidFirst? No service fees. Some fees with higher deposits/transactions.
- Online bill pay is free, 3rd party checks
- Credit cards come after the debit cards
- Groups get the credit card bill each month
- Can you increase our credit card limit? Send Lisa Knox or Kara Brun-Garcia your request and we can increase that credit limit.
- James has a slide deck available for the MidFirst transition.
- No debit card fees.
- Who can we contact when not hearing back from MidFirst? Contact Jenn Shinyeda
- Why the switch to MidFirst? We need trackability and accountability for all groups. With groups at multiple banks, CSB has no way to access the accounts in the event of fraud or groups not being able to access their accounts.
- Is there an inactivity fee? No, there is no inactivity fee as these are nonprofit accounts.
- Continue to use what you are using (Paypal, etc.). CSB is getting Stripe set up with RunPTO. Venmo is person-to-person, not a trackable transaction – use credit as much as possible. Using Paypal, make sure transactions are going to your PTO/booster bank account, not your personal account.

Other Business

If groups register and do not receive communication from CSB within a week, reach out to Jessy or Erin and we will forward the CSB weekly emails to you.

Adjournment

Motion to adjourn: Nicole McCabe. 2nd the motion: Michelle Dexter. Adjourned at 8:18pm